



**OFFICE OF THE CHIEF PROCUREMENT OFFICER
COUNTY OF COOK**

118 NORTH CLARK ST. ROOM 1018
CHICAGO, ILLINOIS 60602-1375
(312) 603-5370

THIS PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, SHIPPING PAPERS AND
DROP SHIPMENTS.

PURCHASE ORDERED ISSUED TO
699437

RUNCO OFFICE SUPPLY
1655 ELMHURST RD
ELK GROVE VILLAGE IL 60007

DATE
9/4/2015
F.O.B. POINT

PURCHASE ORDER NO.
193079 - 000- OP
REQUISITION NO.
00120085 OR

COOK COUNTY FEIN: 36-6006541
ILLINOIS SALES TAX EXEMPT: E-9998-2013-04
FEDERAL EXCISE TAX EXEMPT CERT: 36-75-D038K

SHIP TO Judiciary - Administration
Richard J. Daley Center
50 W. Washington Street RM 2600
CHICAGO IL 60602-3002

DELIVERY INSTRUCTIONS

DAVID SMID (312)603-3083 50
W WASHINGTON, #2600A, 60602

DEPT NO	
3000846	Page 1 of 1

LINE	FURNISH THE FOLLOWING SUPPLIES AND/OR SERVICE	QUANTITY/ UOM	UNIT PRICE	EXTENDED PRICE	ACCOUNT NUMBER
1.00	As per contract #1581-14849 Authorized by OCPO Amount authorized: \$12,178.00 Description Daily Standard Journal 7-11/16" x 12-1/8" One Day Per Page Journal Ruled, Full Bound Red Moire Vinyl, Plain Edge Cover Title Design Stamped In Gold Foil Year 2016 Keith Clark SD377 (NO SUBSTITUTIONS)	694.00 EA	17.0000	11,798.00	3000846.530610
2.00	Daily Journal, Hardcover 5-3/4" x 8-1/4" One Day Per Page Felnt Ruled Perfect Binding With Hard, Red Lizard- Like Cover Year 2016 Brownline CB389.Red-13 (NO SUBSTITUTIONS) . Must be an inside delivery to the following location: Office of the Chief Judge 50 W. Washington Street Suite 2600-A Chicago, IL 60602 Do not deliver items unless notified via written request by the using department. Payment will be made only for items that have been delivered.	40.00 EA	9.5000	380.00	3000846.530610
***** Total Order *****				12,178.00	

NOTE: VENDOR AGREES NOT TO EXCEED THE QUANTITY OR DOLLAR AMOUNT OF THIS ORDER WITHOUT WRITTEN AUTHORIZATION FROM THE CHIEF PROCUREMENT OFFICER

RECEIPT CERTIFICATION (FOR DEPARTMENT USE ONLY)

I hereby certify that I have received the goods/services reflected above and that the
items referenced are in full conformity with the purchase order/contract.

Authorized Signature: _____

Date: _____

I hereby certify that this purchase is in agreement with the requisition
on file authorizing the expenditure and is properly approved.

CHIEF PROCUREMENT OFFICER

Date: _____

Sam E. M. 16 September 2015

CP